



## **1. TITLE AND AFFILIATION**

1.1 The Club shall be called the Andover Strut, hereafter to be referred to as 'the Club'.

1.2 The Club shall be a member club of the Light Aircraft Association (LAA) and of no other body without written approval from the LAA Board.

## **2. OBJECTIVES**

2.1 To organise a range of activities on a regular basis for Club members and others, providing:-

- a local focus for recreational light aviation activities
- enjoyable flying and social activities
- improved safety, knowledge and understanding
- opportunities to acquire/enhance aircraft building and maintenance skills

2.2 To promote the aims and ideals of the LAA

2.3 To encourage non-members to join LAA.

2.4 To advance the cause of light aviation through publicity, community activities, and, where applicable, education activities.

2.5 To attract through appropriate publicity both LAA members and non-members

2.6 To maintain awareness concerning local threats or potential restrictions on light aviation activity (e.g. strips/airfields facing opposition or needing planning support) and report such information to the LAA.

## **3. MEMBERSHIP**

3.1 Membership of the Club shall be open to any person of good standing, regardless of race, age, gender, sexual orientation, religious belief or ability, who completes a Membership Application Form and pays the relevant membership fee as determined by the Club. Membership will become effective upon an applicant's name being entered into the Membership Register.

3.2 The Members of the Club shall be those persons listed in the Membership Register, maintained by the Membership Secretary. Membership of the Club is available in the following categories:

3.2.1 Full Member

3.2.2 Associate Member (are not Full or Full Plus members of the LAA)

3.2.3 Temporary Member

3.2.4 Honorary Life Member, (can be Full or Associate Members)

3.3 Annual Membership Fees. An annual fee payable by each member shall be determined from time to time by the Club Committee. The Club Committee may set different fees for different membership categories. The Club membership fee is in addition to any LAA membership fees. Any fees shall be payable on a successful application for membership and annually by each member. Fees shall not be repayable.

3.4 Resignation of Members. A member shall cease to be a member of the Club if, and from the date of which, he/she gives notice to the Club Committee of their resignation. A member whose annual membership fee is more than four months in arrears shall be deemed to have resigned.

3.5 Misconduct and Expulsion. Any Member or Officer deemed guilty of misconduct may be cautioned or expelled from Club by majority decision of the Club Committee; any person expelled shall have the right of appeal to the Club Committee within twenty-eight days and the LAA shall be informed.

3.6 No member shall purport to speak or act on behalf of a Club or the LAA without specific authority to do so.

#### **4. CLUB OFFICERS**

4.1 The Officers of the Club shall be

- Chairman
- Treasurer
- Secretary/Membership Secretary
- Safety Officer

In addition, members, duly elected or co-opted, may fulfil the following roles as Ordinary Members

- Magazine Editor
- Program Co-ordinator
- Webmaster
- NC Representative

#### **5. ELECTION OF OFFICERS**

5.1 All Officers, who must be LAA members and beneficial shareholders, shall be elected at the Annual General Meeting of the Club from, and by, the Full Members of the Club.

5.2 All Officers are elected for a period of one year, but may be re-elected to the same office or another office the following year.

5.3 Elected officers may serve for up to five years in the same role, after the five year period they may serve as an Ordinary Member as required. They may stand for re-election as an officer after a further two year period has elapsed. (This requirement may be suspended if insufficient members make themselves available for committee roles).

#### **6. THE CLUB COMMITTEE**

6.1 The affairs of the Club shall be controlled by the Committee comprising Club Officers and Ordinary Members. The Club Committee shall meet at least once per year for an AGM, otherwise at agreed intervals.

6.2 The duties of the Club Committee shall be:-

6.2.1 To control the affairs of the Club on behalf of the Members and in accordance with the LAA Rules & Regulations.

6.2.2 To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by Club members. The club shall maintain a bank current account. Any withdrawal against Club funds shall be approved by at least one officer of the committee other than the Treasurer.

6.2.3 To co-opt additional members of the Committee as the Committee feels necessary. Co-opted members shall not be entitled to vote on the Committee.

6.2.4 To appoint Sub-Committees as necessary to fulfil the Club's business.

6.2.5 To appoint Officers of the Club to act with the authority of the Club Committee in the organisation and control of events.

6.3 The Club Committee shall make decisions on the basis of a simple majority vote. In the case of equal votes, the Chairman shall be entitled to a second and casting vote.

## **7. GENERAL MEETINGS**

7.1 The Annual General Meeting shall be held not later than the end of May each year. Twenty one days written notice should be given to members of the Annual General Meeting by either circulating a copy of the notice to every member at their home address, by email or by posting the notice on the Club Notice Board or webpage. Members should advise the Secretary in writing of any business to be considered at the Annual General Meeting at least fourteen days before the meeting. The Club Secretary should circulate or give notice of the agenda for the meeting to Members not less than seven days before the meeting via any of the methods indicated above.

7.2 The business of the Annual General Meeting shall be to:-

7.2.1 Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.

7.2.2 Receive the annual report of the Committee.

7.2.3 Receive the accounts for the year from the Treasurer.

7.2.4 Elect the Officers of the Club.

7.2.5 Transact such other business received in writing by the Club Secretary from Members included on the agenda.

7.3 Special General Meetings may be convened by the Club Committee or on receipt by the Secretary of a request in writing from not less than five Full Members of the Club. At least twenty one days notice of the meeting should be given.

7.4 Nomination of candidates for election of Officers should be made in writing to the Club Secretary at least fourteen days in advance of the Annual General Meeting date.

7.5 At all General Meetings, the Chair will be taken by the Chairman or, in their absence, by a deputy appointed by the Full Members attending the meeting.

7.6 Decisions made at a General Meeting shall be by a simple majority of votes from those Full Members attending the meeting. In the event of equal votes, the Chairman shall be entitled to a second and additional casting vote.

7.7 A quorum for a General Meeting shall be 25% of the Full Membership of the Club or 30 Full Members, whichever is the lesser.

7.8 Each Full Member shall be entitled to one vote at General Meetings. Other classes of membership may attend the meeting as observers and may speak by invitation of the Chairman but may not vote.

**8. ALTERATIONS TO THE CLUB CONSTITUTION**

8.1 Any proposed alterations to the Club’s Constitution may only be considered at an Annual or Special General Meeting convened in accordance with paragraph 7.3 above. Any alteration or amendment must be duly proposed and seconded by Full Members. Such alterations shall be passed if supported by not less than two-thirds of those Full Members present at the meeting, assuming that a quorum has been achieved.

**9. INDEMNITY CLAUSE**

If a member has been authorized to undertake duties on behalf of the Club and in so doing, they incur costs, expenses or liabilities in the proper execution of these duties, the member shall be entitled to be indemnified out of Club funds, except in any case where the actions arise from negligence, default or breach of duty or trust.

**10. DISSOLUTION**

10.1 If, at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting to be held not less than two months thereafter to discuss and vote on the resolution.

10.2 If, at that Special General Meeting, the resolution is carried by at least two-thirds of the Full Members present, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

10.3 After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the Members of the Club, but shall be given or transferred to some other voluntary organisation as agreed by the Members at the Special General Meeting.

**Signed:..... Chair**

**Date:....**

**Signed:..... Officer of the Club**

**Date:.....**